

HEIRLOOM FARM CSA

MEMBER AGREEMENT FOR 2019

Member Contact Information:

Name: _____
Phone: _____
Email: _____
Address: _____
City, ZIP: _____

Optional Secondary Contact: _____
Secondary Contact Phone: _____
Secondary Contact Email: _____

Ok to text these phone numbers for time-sensitive communications? Yes No

We, the farm, wish to provide you with fresh, local, seasonal food and you, the member, wish to receive a portion of our harvest. This agreement outlines our shared commitments to that relationship.

Section 1. Introducing Our CSA Farm

A. Becoming a Part of Our Farm

Community Supported Agriculture (CSA) is a direct relationship between our farm and you as our customer. Rather than simply purchasing food, our customers become “members” of this CSA farm and receive a portion or share of the farm’s harvest.

We’ve divided the approximately 22 week Vegetable CSA harvest season into three blocks:

2019 Dates

Spring Share (5 weeks): May 26 – June 29

Summer Share (13 weeks): June 30 - Sept 28

Fall Share (4 weeks): Sept 29 - Oct 26

One might think of our CSA as a members-only farmers market, but instead of paying by the pound or per item, members pay for a subscription to one of three basket sizes. During the growing season, members visit the farm or EP True Chiropractic to pick up freshly harvested produce in quantities corresponding to their basket size. Our CSA members will typically have the freedom to choose anything from the produce on display with no quantity restrictions; they are only limited by the size of their basket. **We reserve the right to place more restrictive limits on total quantities in any given week at our discretion if the harvest happens to be lacking. Likewise, in times of surplus, we may encourage members to take more than their basket can hold.**

<u>Size</u>	<u>Price*</u>	<u>Volume</u>	<u>Same as</u>	<u>Feeds</u>
Large	\$30/week	Half Bushel	Paper grocery bag	Family of 4
Medium	\$16/week	Peck	Half of Large	2-3 People
Small	\$8.50/week	1/2 Peck	Half of Medium	1 Person

*We do not bill weekly, rather shares are paid for upon signup. Payment plans are available.

You must purchase a vegetable share to be able to purchase the discounted pre-paid eggs and the U-pick raspberries.

<u>Add-on</u>	<u>Price</u>	<u>Notes</u>
Eggs	\$4.50/doz	Regular price \$5/doz, details in section 2
U-Pick Raspberry	\$15	Details in section 3
Soap	\$20 (sales tax included)	5 bars
Whole chickens	\$5 reservation fee per bird	\$4.25 - \$5/lb, payable at pickup

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B. Our Growing Practices

The farm follows organic principals, but does not plan to pursue organic certification. Rather than paying a USDA agent to certify our farming practices, we choose to build a relationship of trust with our members by disclosing our farming practices and inviting frequent farm visits. Our produce is grown without using conventional pesticides, fertilizers made with synthetic ingredients or sewage sludge, bioengineering, or ionizing radiation.

To control pests, we have a three-fold strategy. First, we plan the layout of our plantings to ensure a diverse ecology which promotes beneficial animals and insects and deters the harmful ones. Second, we use physical barriers to protect plants during critical times. And finally, we would consider using certified organic pesticides only when absolutely necessary to prevent catastrophic crop loss.

We follow a no-tillage/minimal tillage practice to promote soil health and encourage beneficial microbial life. We regularly add compost and manure to the soil to increase productivity. Our soil's health is our top priority.

The chickens and eggs that we make available for purchase come from animals that are not given antibiotics or growth hormones. Our birds are kept indoors safe from predators at night and are allowed free access to the outdoors during the day. Their supplemental feed is soy-free and non-GMO. In addition, they regularly receive fruit and vegetable scraps from our fields. In return, they provide ample fertilizer.

C. Food Safety

We take the safety of your food seriously. We use common-sense procedures for preventing microbial contamination such as washing hands with soap before harvesting, not using produce that is visibly contaminated with animal droppings, and regularly washing all food-contact surfaces with soap and water. We do not use chemical sanitizers, disinfectants or wax coatings on the produce. For your added protection, please wash all produce before eating.

Our eggs are handled in the European way; they are unwashed and unrefrigerated. The natural antibacterial coating on the shell (the bloom or cuticle) will protect it as long as it remains dry. The eggs will keep well at room temperature for at least 4 weeks past the collection date written on our label. Refrigerating them once you get them home will extend freshness for up to 2 months or more. We recommend a quick rinse with hot running water just before using the eggs to eliminate dust. If you will be serving them to someone with a compromised immune system, you may want to wash them with soap as well. **Once washed, they must either be used immediately or dried and refrigerated to prevent bacteria from passing through the pores in the shell.**

D. The Products We Expect for 2019

The chart below outlines the main crops we hope to harvest and when they may be available. The chart lists broad categories within which we plan to grow multiple varieties. For example, winter squash may include pie pumpkins, spaghetti squash, acorn squash, and butternut, among others. Herbs are not listed on the chart, but we do grow peppermint, thyme, dill, sage, oregano, basil, and cilantro and make these available at no extra charge to our members. This chart is based on our best estimate, but of course weather, pests, and other events will affect actual production.

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Anticipated Crop Harvest	Spring		Summer				Fall		
	Early June	Late June	Early July	Late July	Early Aug	Late Aug	Early Sept	Late Sept	October
Rhubarb	█	█							
Radishes	█	█					█	█	█
Spinach	█	█					█		█
Turnips	█	█							█
Bok Choi		█					█		█
Broccoli/Cauliflower		█					█		█
Snap Peas/Snow Peas		█							
Lettuce	█	█	█	█	█	█	█	█	
Swiss Chard	█	█	█	█	█	█	█		█
Kale	█	█	█	█	█	█	█	█	█
Beets		█	█	█	█	█	█	█	█
Summer Squash		█	█	█	█	█	█		
Zucchini		█	█	█	█	█	█		
Onion		█	█	█	█	█	█		█
Cabbage		█	█				█		█
Carrots			█	█	█	█	█	█	█
Cucumber			█	█	█	█	█		
Peppers			█	█	█	█	█		
Eggplant			█	█	█	█	█		
Melon			█	█	█				
Kolrabi			█	█					
Tomatoes				█	█	█	█	█	
Green Beans				█	█	█	█	█	
Okra				█	█	█	█	█	
Arugula				█	█				
Potatoes				█	█	█	█	█	█
Garlic					█	█	█	█	█
Brussels Sprouts							█	█	█
Winter Squash							█	█	█
Sweet Potato							█	█	█

Section 2. Our Shared Commitments

A. Sharing in the Risk of Crop Failure

We promise to do our best to provide you with a bountiful share each week. The quantity of produce, however, may vary from week to week due to extreme weather, insects, or other production factors despite our best efforts. By joining our CSA, you are agreeing to share the risk of crop failure with us and other members. In the event of a crop failure, our procedure is as follows:

Vegetable Shares

If the total volume of crops available to be harvested in any particular week is less than the total volume of paid memberships, we will ask members to reduce what they take by a fraction that corresponds with the produce available. (For example, if we only have enough produce to fill 50 large baskets but expect

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members to pick up the equivalent of 100 large baskets, we'd ask each member to only fill their basket half full.)

Each crop ebbs and flows throughout the season. We may offer any particular for several weeks in a row. There is usually a smaller amount of each crop available at the beginning and end of its harvest cycle. Our goal is to have plenty of each crop in the middle of its harvest cycle so that the first and the last member to arrive at pickup could choose to add that crop to his or her basket. During the beginning and end of the harvest cycle, or if a certain crop never produces as much as expected, the first members to arrive will have the first chance to take these scarce items. From our experience, those members who arrive early will take the scarce crops at the beginning of the cycle, but they will move on to something else by the time the crop's availability is coming to an end, and that gives those members who arrive later a chance to enjoy more of those scarce crops.

If a large portion of crops fail, it is possible that we may skip a pickup week altogether.

Pre-paid eggs

If we are unable to deliver the exact quantity of eggs designated in your purchased share, you will be able to receive those skipped eggs during another time of year when supply is replenished. We will not sell more egg shares than our hens' capacity will allow, but should the unforeseen happen (e.g. a predator breaking through our security), you may not receive as many eggs as expected at the time when you expected them.

B. Sharing in the Reward of Crop Surplus

Vegetable Shares

Our farm is exclusively a CSA farm and all our vegetable production is planned for the CSA. When crops are especially abundant, we will encourage you to take more than what will fit in your share basket. Sometimes we will handle surplus items by marking them as "unlimited". Even if your share basket is already full, you may take additional items from the designated unlimited items in any quantity. These items are intended for members' household use only, not for resale. We hope members will utilize these surplus items for off season preservation (canning, freezing, ferments, or dehydrating).

Pre-paid Eggs

From time to time, an egg surplus may occur. In the event of a surplus situation, eggs will be available for purchase by members at our regular price (currently \$5/dozen) before they are offered to non-CSA members.

Section 3. Pickups

You or your designee is responsible for picking up your shares at the farm or at EP True Chiropractic during designated hours. **Place a check mark next to the pickup day you would primarily like to use from the list below. There is no need to notify us if you can't come during your usual time or on your usual day.**

Day / Location	Time	Choose one
Tuesdays on-farm	4:00-6:30pm	
Wednesdays at EP True Chiropractic, 1905 EP True Pkwy #207 West DM	4:00-5:30pm	
Saturdays on-farm	9:00am-noon	

- If you wish to change your primary pickup day for the week, simply come when you can within the designated hours listed above. We ask you to choose a primary day when you sign up, but you're not obligated to come on that day every time.

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- **Many of our members prefer to pick up on an every-other-week schedule.** You can skip a week and pick up double the following week at any time. There are no limits to the number of times you may skip. **You can reach back one week into the past to pick up a skipped share along with the current week's share.** Shares over one week old that are not picked up are forfeited.
- If you can't make it, you can always arrange for someone else to pick up for you. You are responsible for explaining the pickup location and procedures to your substitute. We'll treat them well and give them assistance once they arrive, of course.
- Consider bringing an insulated bag or cooler to keep your greens as fresh as possible for the trip home.

You are responsible for observing our pickup site rules, which are as follows:

1. Please pick up your share within our designated hours. We will begin putting produce away at closing time, and it will not be available after hours.
2. Please leave your pets at home to ensure the safety of our livestock and farm pets and to keep your own pets safe. If you bring your pet and it escapes your control and causes damage, you will be liable for that damage.

For pre-paid eggs, you can purchase any number of dozen (up to 4 per week) for any given season. We expect that you'll pick them up at a reasonably even pace rather than all at once. Eggs that are not picked up within each season can be carried over to the next and beyond the fall share into the winter, within reason.

For pre-paid soap, you may choose your scent from any available and take your bars at any pickup. Suggestions for scents are welcome!

For chicken reservations, fresh birds will be available for pickup on the day they are processed (Friday evening) and the next day (Saturday morning). Frozen birds will be available at all other times. Processing dates for 2019 have not yet been set, but there will be four batches spread from June through October. Your deposit reserves your chickens for you and it will be applied to the total cost by weight when you pick up.

U-Pick Raspberry shares: Our 90 foot row of heirloom bushes produces strongly for about two weeks in early July and two more weeks in early September. Once we see that the bushes are producing well, we will work with raspberry share members to create a picking schedule. Each member who has purchased a raspberry share will have their own day for picking, usually Tuesday, Thursday or Saturday. In the event of severe weather, we may re-arrange the schedule, but always allow for a one day gap between harvests. The time of day for picking is up to you, and you do not need to check in with us before or after picking. Please bring your own containers for picking. We estimate that you could expect approximately 1 to 2 quarts of berries at each picking.

Section 4. Member Fees

Selling memberships in advance of the growing season eases the burden of uncertainty associated with our small farm operation and pays for up-front farming expenses. Your membership fees provide us with money to purchase seed, labor, and equipment before the season starts, and we hope your commitment to us gives you a sense of joyful connection with our little community.

Paying in full:

If you chose to pay the membership fee up front and you're *not* paying online, please mail a check for your total amount due, made payable to Heirloom Farm LLC with this signed agreement form. If you are signing up online, you may choose to pay in full by credit/debit card.

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Payment plan:

If you chose to pay the membership fee in installments, please mail this signed agreement form along with 4 checks payable to Heirloom Farm LLC. The checks should be dated in sequence as today, one month from now, two months from now, and three months from now. Divide your total amount due by 4 to find the individual check payment amounts. There is no credit/debit card option for paying in installments.

Indicate a quantity next to the share type(s) you would like from the list below. **Season lengths and share sizes are approximate and highly dependent on weather.** Our goal is to provide produce for 22 weeks from late May/early June through October. You will be notified by email when each season begins.

Quantity	Season	Item	Price	Total (quantity x price)
	Spring	Veggies: Large	\$150	
	Spring	Veggies: Medium	\$80	
	Spring	Veggies: Small	\$42.5	
	Spring	Eggs (5 weeks)	\$4.50/doz	
(limit 1)	June/July	U-Pick Raspberry	\$15/week	
	Summer	Veggies: Large	\$390	
	Summer	Veggies: Medium	\$208	
	Summer	Veggies: Small	\$110.50	
	Summer	Eggs (13 weeks)	\$4.50/doz	
(limit 1)	September	U-Pick Raspberry	\$15/week	
	Fall	Veggies: Large	\$120	
	Fall	Veggies: Medium	\$64	
	Fall	Veggies: Small	\$34	
	Fall	Eggs (4 weeks)	\$4.50/doz	
	Add-on	Chicken reservation	\$5 each	
	Add-on	5 bars of soap	\$20	
Subtotal:				

Choose one	Payment Preference	Discount
	I wish to pay my membership fee up front and receive a \$10 discount.	\$10 off (for orders over \$200)
	I wish to pay my membership fee in 4 installments.	(no discount)
Grand Total:		

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All payments are non-refundable. By submitting an agreement form you are agreeing to pay the membership fee for the item(s) you indicated above. If you're paying by mail, we will confirm via email that your share is reserved upon receipt of payment. If your check is returned for insufficient funds, we will require an additional \$25 payment from you to cover our bank fees.

Section 5. Communicating with Us

The best way to communicate with us is either in person at pickup or via email, phone or text. Our email address is farmer@hlfarm.com and our mobile phone number is 515-339-5662. The best times to reach us are between 8am and 8pm. We will do our best to respond as soon as possible, but please understand that we are a small operation and we may only answer emails at certain times of day or on certain days of the week.

We will communicate with you by email weekly once the season starts and on occasion pre- and post-season. When you sign up, you will be added to our general email distribution list. We do not sell or give your personal information to anyone without your consent.

Please read all email from us. We depend on being able to communicate important information such as necessary changes to your distribution schedule or to our farm events. Every week during the season, we will email an update giving you information about the crops available that week, recipe ideas, and other farm related news.

By signing below, I agree to purchase the membership share(s) indicated in Section 4. I understand that, although unlikely, the farm may change parts of this agreement related to production and distribution from time to time. I understand that they will contact me via email in the event that there are any changes to this agreement.

Date: _____

Name (please print): _____

Signature: _____

Farm Contact Information:

Heirloom Farm LLC
33737 H Ave.
Earlham, IA 50072
515-339-5662
farmer@hlfarm.com